

# CYPRUS COLLEGE OF ART

## Cyprus Summer Studio Terms and Conditions

1. **Contractual Arrangements.** Once you have applied to attend the Cyprus Summer Studio and your application has been accepted by the Cyprus College of Art a contract exists between you and the Cyprus College of Art. The Cyprus College of Art is registered in the Republic of Cyprus, and regardless of where you sign the declaration, or send your form, or make payment of any monies, or have contact with any other intermediaries, the contract shall be deemed to exist directly between you and the Cyprus College of Art alone.

The contract, and any matters arising from the contract, are subject to Cyprus Law alone, and no legal jurisdiction other than that of the Republic of Cyprus shall apply. The contractual arrangement between you and the Cyprus College of Art shall include the whole of this document containing the Terms and Conditions, and it is not possible to attend the Cyprus Summer Studio without accepting these Terms and Conditions, regardless of whether you have signed a declaration to that effect or not.

2. **Rules and Regulations.** You are required to abide by the Cyprus College of Art Rules and Regulations for the duration of your participation in the Cyprus Summer Studio and any periods outside of this which extend either your use of the studio facilities or, if applicable, the living accommodation provided. Failure to abide by the Rules and Regulations may result in penalties as specified in the Rules and Regulations. (For Rules and Regulations see our website under REGISTRAR'S OFFICE).

3. **Travel Arrangements.** You are wholly responsible for your own travel arrangements to and from the site of the Cyprus Summer Studio, and the Cyprus College of Art will not accept any liability for any aspect of your travel arrangements. The Cyprus College of Art is not responsible for arranging any necessary visas to enter Cyprus, and does not accept liability for any consequences arising from a refusal by the immigration or other Cypriot authority to allow you to enter the Republic of Cyprus, or stay in the Republic of Cyprus. The Cyprus College of Art is not responsible for reimbursement or any other recompense for any financial or other loss incurred relating to any aspect of travel arrangements.

4. **Health and Safety.** All people booked onto the Cyprus Summer Studio are required to have adequate medical insurance to cover them for the full duration of their use of the studio facilities and, if applicable, living accommodation. The Cyprus College of Art is not responsible for reimbursement or any other recompense for any financial or other loss incurred relating to medical expenses. Adequate medical insurance is deemed to be medical insurance that covers the full cost of treatment for medical emergencies, medical consultations, infections, minor ailments, dental treatment, preventive treatment, hospital care and repatriation (should it be necessary).

In addition to adequate medical insurance, all participants in the Cyprus Summer Studio who are citizens of a European Union (EU) or European Economic Area (EEA) country are required to be in possession of a valid European Health Card (EHC). Possession of an EHC Form must be in addition to adequate medical insurance and not instead of it. If you live in the UK ask at your local Post Office about the EHC. If you live in Ireland visit the website at: [www.ehic.ie](http://www.ehic.ie) Although Cyprus is generally a very healthy country, in line with European norms, it is possible that infections, diseases, infestations and other health related matters may arise. This would be true in any country. No liability is accepted by the Cyprus College of Art for the contraction by participants in the Cyprus Summer Studio of infections, diseases, infestations and other health related matters that may arise during your participation in the Cyprus Summer Studio or in any accommodation offered by the Cyprus College of Art.

The Cyprus College of Art is a working environment and not a holiday location, and so there may be work-related materials, including sculpting and other art materials, on site that have the potential to pose a health or safety hazard. All reasonable steps will be taken to ensure that such risks are kept within acceptable perimeters for a working art college, and no liability is accepted for damage to persons or property caused by normal art college activity. You are not permitted to use any material or equipment on Cyprus College of Art premises without first checking with the appropriate site manager as to its safety and your competence.

5. **Personal Possessions.** No liability is accepted by the Cyprus College of Art for any loss of goods, possessions, money (in whatever form), personal documents, passports, or tickets whether losses take place on or off the premises being used for the Cyprus Summer Studio, or associated living accommodation.

6. **Living Accommodation.** If you decide to arrange your own living accommodation all arrangements will be subject to a contract solely between you and the provider of the living accommodation. The Cyprus College of Art, its staff, agents and associates will not become involved in any aspect of any dispute arising from the provision or non-provision of living accommodation organised independently by you, and will not accept any liability for any losses, financial or otherwise that may arise from the provision or non-provision of such living accommodation.

If you decide to accept the living accommodation offered by the Cyprus College of Art, this will take the form of shared 'Youth Hostel style' accommodation. This accommodation is very primitive and if you are not used to sharing with others, particularly young students, you may find it is not to your taste. If you have any doubts you are advised to seek alternative living accommodation. Cyprus is a Mediterranean country and we believe it is important that you have a traditional Mediterranean experience, therefore you should also bear in mind we use old buildings which have not been over-modernised. Consequently you may find that the provision of plumbing and other utility services does not reach the same standard as you would have in your home country.

The living accommodation offered by the Cyprus College of Art carries a nominal rent of ten euro per calendar month, which is included in the Cyprus Summer Studio fee. Therefore any refund offered to you because you decide you do not like the living accommodation will only comprise the nominal rent. At our discretion we might offer to rehouse you, but this will be in alternative 'Youth Hostel style' accommodation and may not be near to the studio facilities. It may also not be single room accommodation. No refund, either in full or in part, will be payable if alternative accommodation offered is not single room accommodation.

It is not possible to book Cyprus College of Art living accommodation without also booking the entire studio provision of the Cyprus Summer Studio, regardless of whether a person intends to use that studio provision or is qualified to use that studio provision.

The cleaning of all accommodation offered by the Cyprus College of Art is solely the responsibility of the group using that living accommodation. The responsibility for cleaning bedrooms lies with those using each bedroom, and the responsibility for cleaning the communal areas of the living accommodation offered by the Cyprus College of Art lies with the whole group staying in the living accommodation.

The living accommodation offered by the Cyprus College of Art will be delivered to the first person to arrive in that accommodation for the Cyprus Summer Studio in a clean and tidy state. The first person to arrive must, therefore, inform a representative of the Cyprus College of Art within twenty-four hours of their arrival if the communal areas of the accommodation have not been delivered in a clean and tidy state.

Once the first twenty-four hours after the arrival of the first person staying in the living accommodation offered by the Cyprus College of Art have elapsed the Cyprus College of Art will accept no further responsibility for maintaining the cleanliness or tidiness of the communal areas of the living accommodation offered by the Cyprus College of Art, except in line with the requirements of the Cyprus College of Art Rules and Regulations.

If you accept the living accommodation offered for the Cyprus Summer Studio, your bedroom will be delivered to you on arrival in a clean and tidy state. It will then be solely your responsibility to keep your bedroom clean and tidy for the remainder of your stay. No responsibility will be accepted by the Cyprus College of Art for any consequences to health or well-being if you fail to keep your bedroom clean and tidy. We advise you to sweep and wash the floor of your bedroom on a daily basis, and require that you do not consume food or drink in the bedroom. If your bedroom is not delivered to you in a clean and tidy state you are required to inform a member of the Cyprus College of Art staff within twenty-four hours of your arrival.

In our opinion, the living accommodation offered by the Cyprus College of Art is not suitable for children. Similarly, because of the fact that the living accommodation and studio space are in very close proximity, adults who are not used to an art school environment, including the non-art spouses and partners of artists and art students, and amateur artists who have not attended art school, may not like the living accommodation, and we advise that the living accommodation is also not, in our opinion, suitable for such people.

7. Studio Facilities. Regardless of any other statements made in publicity, correspondence, e-mails, verbally or by any other means, the use of studio facilities during the Cyprus Summer Studio is restricted solely to the use of studio space. Equipment, including photographic, computing, and sculpting equipment, and all other categories of art making facility, may be available for your use, but are not guaranteed facilities. Therefore the failure by the Cyprus College of Art to provide any facility other than studio space shall not be deemed acceptable grounds for complaint or refund of monies paid.

8. Location. The Cyprus College of Art reserves the right to alter the location of studio facilities and/or living accommodation offered by the Cyprus College of Art at any time before or during the operation of the Cyprus Summer Studio, and may require you to move to an alternative studio space or location, or, if you are booked into the living accommodation offered by the Cyprus College of Art, to move to alternative living accommodation.

9. Weather. The Cyprus College of Art is not responsible for the weather in Cyprus, and no liability is accepted for it being too hot, cold or temperate to undertake any activity during the Cyprus Summer Studio sessions.

10. Staffing. The Cyprus College of Art reserves the right to appoint, utilise and change the staffing of the Cyprus Summer Studio at any time before or during the operation of the Cyprus Summer Studio.

11. Payment, Cancellation and Refunds. Once you have paid your deposit and your place on the Cyprus Summer Studio has been booked, you have a right to cancel up to 31 May in the year you are booked to attend the Cyprus Summer Studio. If you do cancel you will receive a refund of all monies paid minus the initial deposit. After this date no monies will be refunded. All remaining monies to be paid for the Cyprus Summer Studio must be paid by 1 June in the year of your attendance on the Cyprus Summer Studio. If you do not pay any outstanding monies by this date your place will be cancelled with loss of all deposits and/or other monies paid.

12. Complaints. Matters relating to any living accommodation provided by the Cyprus College of Art must be first raised with the appropriate site manager. This may be done verbally or in writing. If this does not result in a solution to the matter raised, a formal complaint may be made in writing only to the Principal of the Cyprus College of Art, and sent to: The Principal of the Cyprus College of Art, Lempa, 8260 Pafos, Cyprus. Any formal written complaint must be sent before the end of your participation in the Cyprus Summer Studio. Complaints, or additional elements of complaints, made subsequent to your participation in the Cyprus Summer Studio will not be accepted.

If you have a complaint about any other aspect of the provision of the Cyprus Summer Studio you must make your complaint known during the time of your participation on the Cyprus Summer Studio by writing to: The Principal, Cyprus College of

Art, Lempa, 8260 Paphos, Cyprus. Complaints, or additional elements of complaints, that are made subsequent to the end of your participation in the Cyprus Summer Studio will not be accepted. Any complaints must be made by the affected person and cannot be made by third parties.

Upon receipt of your written complaint the Principal will adjudicate within three days of receipt of your complaint on whether action needs to be taken and you will receive information relating to this shortly thereafter. For the purposes of complaints e-mails are not accepted as a written submission. All written complaints, whether written by hand or in type, must be signed and dated by the complainant.