

# Adam Hunt

Email: planetadam@yahoo.com

## Profile:

**EXPERIENCE:** International NGO director for 4½ years, human rights documenter, teacher, facilitator, grantmaker, journalist

**EDUCATION:** MA Planning candidate (community / international development), BAA Journalism, BA Sociology / Administration

A community-oriented, creative and energetic professional with the ability to quickly interpret new, complex issues and circumstances. I hope to contribute the following diverse work and educational background to a dynamic non-profit organisation:

- **Management:** NGO directorship positions for 4½ years, management trainer, BA Administration, budget experience.
- **Systems:** Created management, evaluation, administration, human resources, finance systems for brand new project.
- **Monitoring & evaluation:** Created impact assessment systems for USAID project, M&E coordinator for NGO.
- **Funding:** Grantmaker for international NGO for 3 years, contributed to numerous grant proposals and reports.
- **Capacity Development:** Training director for 3 years, experienced management trainer, English teacher for 2 years.
- **Media & Communication:** Journalism BA, freelance journalist, media NGO director for 4 years, media trainer, filmmaker.
- **Writing:** Wrote handbooks, freelance journalist, writing award winner, experience with press releases and reports.

## Work Experience:

**Work Projects: University of British Columbia** Vancouver, Canada Sept 2005-Present

- **Documentary filmmaking:** Directed and edited documentary "The Spinning Image" exploring language use in mega-project marketing; with team of 'at-risk youth' in Vancouver's downtown eastside. Screened at UN *World Urban Forum* and festivals.
  - **Brazil poverty alleviation: media strategy:** Three month practicum in Brazil creating video strategy for four-year, CIDA-funded slum poverty and inter-governance project. Advised community mapping, environmental and anti-violence projects.
  - **'Pro-poor tourism' feasibility study:** Focussing on Vancouver poverty issues, for client The Learning Exchange.
  - **Policy analysis:** Drafted / presented supportive housing policy to City of Vancouver staff; analysed drug harm reduction.
- *In order to apply my Masters in Planning program to real-world issues, I chose many projects and practicums with real-life clients.*

**Internews Thai-Burma** Chiang Mai, Thailand May 2001-Aug 2005

- Internews is a major international NGO supporting open media. The Thai project trains and supports Burmese pro-democracy, refugee and government-in-exile groups in journalism, management, media strategy, fundraising and other media-related issues.
  - Grants Program Director:** Mar 2004-Aug 2005
    - Designed, implemented and managed all aspects of a brand new grantmaking project, including budget management, grantee selection, community relations and grantee monitoring and evaluation.
    - Organisational development trainer for 10 grantee partner groups in strategic planning, staff management and other systems.
  - Operations Director / Training Director / Assistant Country Director:** May 2001-Feb 2004
    - Ran training program. Created and implemented Internews' systems. Supervised 20+ employees and consultants.
    - Developed monitoring and evaluation systems, contributing to high project success and 40% grant increase over 4 years.
    - Wrote and/or published several media and management guides, workbooks and curricula.
- *Working with 20+ partner groups, I facilitated the development of Moslem, women and ethnic focussed projects, hired and trained a Burmese woman as my successor and received consistent feedback from partners praising me as effective and community-minded.*

**Karen Human Rights Group** Mae Sot, Thailand June 2000-May 2001

- KHRG is a local NGO that documents human rights abuses in Burma and trains Burmese evidence gatherers, funded by CIDA.
  - Human Rights Documenter** – a Volunteer Service Overseas (VSO) position.
    - Collected and reported human rights abuse evidence in Burma through reports, press releases and website material.
    - Elected to represent 40 volunteers to the VSO administration.
- *This VSO job gave me experience with refugee and human rights issue, introduced me to the Burmese democracy movement and prepared me to work in vulnerable conditions. I hope my work made a small contribution to KHRG's 2000 Nobel Peace Prize nomination.*

## Other Professional Experience

- St. Francis Xavier School Bangkok, Thailand May 1999-June 2000  
*High School Teacher:* Taught writing, conversation, website design to Grades 9, 12 Thai students. Created own curricula.
- *Teaching Thai high-school students was a fun and very rewarding challenge. Often faced with unpredictable situations and limited resources, I believe I showed resourcefulness, flexibility and good humour in and out of the classroom.*
- GEOS Language Corporation Hiroshima, Japan June 1998-May 1999  
*Teacher / Renewal Coordinator:* Taught English, sold contracts. Won award for highest student renewal rate in 32-teacher district.
- *In addition to teaching, I developed enrolment and sales strategies. My humour and creativity helped me keep a high renewal rate.*
- Bowden's Media Monitoring Vancouver, Canada Jan 1998-May 1998  
*Researcher:* Researched political, environmental, technology and other issues for business and non-profit clients.
- Vancouver Human Resource Centre for Students Vancouver, Canada Summer, 1997  
*Student Employment Officer:* Trained marginalised youth in job search strategies and designed / wrote job search guide.

## Education:

Master of Arts: Planning (Community Development / International Development),  
*University of British Columbia, School of Community and Regional Planning (SCARP)* Vancouver, Canada:  
Candidate for 2007

- Awarded SCARP's *Scholarship for Academic Excellence* honouring top 4 students in program, earning overall A+ average.
  - First-ever student in program's history to finish thesis project prior to second year of study, earning grade of 96%.
  - Helped coordinate SCARP's winning nomination package for 2006 *Larkin Award* for most exceptional graduate program.
  - Selected to serve as student admissions panellist. Elected communication coordinator for Planning Students Association.
- *UBC ranks as one of Canada's best schools and SCARP's award-winning program is renowned for its sustainability focus and its community orientation. I have focussed on social policy and participatory development of marginalised Vancouver communities.*

Bachelor of Applied Arts: Journalism, *Ryerson Polytechnic University* Toronto, Canada: 1996

- Awarded Ryerson's 1996 *Award of Merit for Writing Achievements*.
  - Edited and reported for student newspapers, including serving as Arts Editor for *The Ryersonian*.
- *Ryerson is arguably Canada's top journalism school and its hands-on curriculum helped me develop into a skilled reporter, editor and writer. While on practicum as a news reporter / arts editor, I gained the reputation for offbeat and entertaining writing.*

Bachelor of Arts: Administration & Commerce / Sociology, *University of Western Ontario* London, Canada: 1994

- Elected editor-in-chief of student newspaper, *The Socialiser*. Twice elected student council representative.
- *I studied organisational behaviour, statistics, economics and business, while running a newspaper and working in student politics.*

## Other Skills and Achievements:

- **Awards:** include Scholarship for Academic Excellence (UBC, 2006), Award of Merit for Writing Achievements (Ryerson, 1996).
- **Professional training:** Community Building (Langara College, 2006), Managing Conflict (UBC, 2006), Effective Presentations (UBC, 2005), USAID: Proposal to Closeout (2004), Training of Trainers (Internews, 2004), Alternative Media (*Z Magazine*, 2003).
- **Publications written and edited:** include *Media Strategy for Burmese Organisations; Reporting and Writing News: A Basic Workbook; Know Your Audience: Surveys and Dialogue; Job Search Guide for Vancouver Youth*.
- **Freelance writing:** for publications and websites including *The Nation, Farang, X-tra! West, The Outsider, Skreed*.
- **Volunteer work:** *ERI School* for Burmese refugees, *Gathering Place* community centre for disadvantaged Vancouverites.
- **Computer proficiency:** experienced with Excel, Word, Final Cut Pro, FrontPage, Publisher etc.
- **Languages:** functional Thai language skills. Basic Portuguese, French, Burmese language skills.
- **Interests:** include writing, politics, activism, film, photography, computers, fitness, media.
- **Personal strengths:** include creativity, good judgement, humour, enthusiasm, patience.