

# RANDALL K CAHOON, CZO

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## EDUCATION

- 2003-05 East Carolina University** Greenville, North Carolina  
Bachelor of Science in Urban & Regional Planning (Coastal Emphasis)  
Minor concentrations in Community Health and Environmental Resources  
*Graduated Summa Cum Laude with General College Honors* **Cumulative GPA 3.959**
- 2001-03 Craven Community College (CCC)**, New Bern, North Carolina  
College Transfer **Cumulative GPA 4.0**
- 1981-82 Craven Community College**, New Bern, North Carolina  
Associates Degree in Cosmetology **Cumulative GPA 3.8**

## WORK EXPERIENCE

- 2009-present Town of Oriental**, Oriental, North Carolina  
Town Manager (started March 9, 2009)
- 2005-2009 Gates County Planning & Development Services**, Gatesville, North Carolina  
Departmental Director • Planner • Subdivision Administrator • Zoning Administrator  
Economic Developer • Floodplain Manager
- 2005 Pitt County Planning Department**, Greenville, North Carolina  
Planning Assistant (June 9 through November 21 plus 50-hour internship in Feb/Mar 2005)
- 2005 Wilson County Planning Department**, Wilson, North Carolina  
Planner I (temporary position – May 9 through June 8)
- 2004-05 Student Greenway Designer & Liaison between ECU and Pitt County**  
“Pitt County Greenways Plan 2025” (adopted by Commissioners February 2006)
- 1998-05 RANDY CAHOON a design service** New Bern, North Carolina  
Commercial web design
- 1993-01 Cut Ups! Hair Studio** New Bern, North Carolina  
Owner/founder/stylist
- 1989-92 Rudd Advertising Agency** New Bern, North Carolina  
Freelance advertising copywriter (per job contract work)
- 1982-93 Hair Designer** New Bern, North Carolina  
Independent Contractor (self-employed booth renter) in 3 different salons
- 1979-80 The Sun-Journal** (newspaper) New Bern, North Carolina  
Proof reader/page layout/commercial artist
- 1978-79 MERIT SHOES** New Bern, North Carolina  
Manager Trainee (averaged over \$1,000 in sales per week)

## CONTINUING EDUCATION, HONORS, AWARDS, AND ACTIVITIES

- 2008 Zoning Officials Certification**, School of Government UNC-Chapel Hill
- 2008 Review Officers Workshop** (NC Property Mappers Association)
- 2007-08 Rural Planning Organization Region R** (alternate county representative)
- 2007 NC Association of Zoning Officials** membership
- 2007 Participant in US Senator Richard Burr’s Economic Developer’s Roundtable**  
UNC-W Campus, Wilmington, North Carolina
- 2007 Stormwater BMP Inspection Certification #315**, NCSU Raleigh
- 2007 Stormwater Finance & Management, School of Government, UNC-Chapel Hill**
- 2006 Appointment to Coastal Resources Advisory Council (CRAC)**
- 2006 Introduction to Zoning I**, School of Government, UNC-Chapel Hill
- 2005-present Northeast Economic Dev Commission**, Economic Developer - Gates County
- 2005 FIRST PRIZE – NC-APA Student Paper Award** (Public Speaking & Research)
- 2004-05 Outstanding Senior Award**, ECU, Department of Planning

**2005** Oral Presenter, 3<sup>rd</sup> Annual Undergrad Research Symposium, ECU  
 2½ year research project on Bioreactor Landfill Technology  
**2005** Phi Kappa Phi Honors Fraternity, ECU  
**2004** Pinnacle Non-Traditional Honor Society, ECU  
**2004** Phi Eta Sigma Honor Society, ECU  
**2003-05** Chancellor's List, ECU (5 out of 6 semesters)  
**2004** Dean's List, ECU, Fall Semester  
**2003** Graduation Marshal CCC  
**2001-03** Dean's List, CCC: seven consecutive semesters  
**2002-03** Phi Theta Kappa Honor Society, CCC (*Served as Chapter Secretary*)  
**2002-03** "Who's Who of American Junior Colleges," CCC  
**2003** Researched/founded/coordinated CCC's first campus-wide can recycling project, (proceeds went to Merci Clinic for indigent migrant workers)  
**2002** Jeffrey Lee French Award for Excellence in Public Speaking, CCC

## VOLUNTEER WORK

**2008** Gates County Minimum Housing Standards Committee  
**2007** Gates County Commercial Park Sewer Feasibility Study Committee  
**2006-present** Gates County 4-H, GIS project (GIS to the Fifth)  
**2006** Gates County Task Force for Drug Prevention (Crystal Meth)  
**2003** Public Radio East's Spring and Fall Fund drives  
**2003** UNC Center for Public Television – Festival 2003, RTP  
**2003** CCC Forum (*speakers bureau*) Founding Member  
**1994-95** Guest Instructor, 5 semesters, PCC and CCC – self-improvement course  
**1984-97** American Cancer Society

## PERSONAL SKILLS

- ABC Fire extinguisher training and hazardous chemical training – Gates County
- Type approximately 60 wpm
- Proficient in both Macintosh and Windows® (including XP) operating systems
- Proficient in digital photography and near-expert level with Adobe PHOTOSHOP® software
- Proficient in MS Office Applications, including MS Word, Excel, and PowerPoint
- HTML 4 – over 9 years experience designing commercial web sites
- Zoning Ordinance, Moratoria Ordinance (*sole author of the document*), CAMA Core Land Use Plan Update, and other County Ordinance creation & updates – Gates County
- Grant Writing experience – part of team working on Clean Water Management Trust Fund Grant application and a FEMA Pre-Disaster Mitigation Grant for Pitt County

## REFERENCES:

**Dr. Mulatu Wubneh**, Professor, Program Director of **Department of Planning**, Brewster A-215, East Carolina University, Greenville, NC (252) 328-1272 (*Dr. Wubneh was my mentor for my Undergrad Research Project, also was my instructor for PLAN 3031, Quantitative Analysis, and PLAN 4099*)

**Al Burne**, Lecturer, **Department of Planning**, Brewster A-214, East Carolina University, Greenville, North Carolina 27858 (252) 328-1273 (*Mr. Burne was my instructor for PLAN 3051, PLAN 4021, and PLAN 5065. He was also planning internship supervisor.*)

**Bill Turner**, Consultant, **Community Planning Collaborative, Inc.**, 1121 Cordova Court Virginia Beach, VA 23456-4239 (757) 426-7231 cpci@cox.net  
*(I worked directly with Bill Turner on our Zoning Ordinance and on our CAMA Core Land Use Plan)*

**Dr. R. Scott Ralls**, President, **North Carolina Community College System** Mailing address: 5001 Mail Service Center, Raleigh, NC 27699-5001. Street Address: 200 West Jones Raleigh, NC 27603 (919) 807-7100 (*I got to know Scott during his first year at Craven Community College where he served as President for 6 years*)